Application timeline planner

Lay out every step of applying, from shortlist to deposit, with your own deadline for each, working back from the school's dates.

NAME _____ DATE _____

TARGET INTAKE _____ EARLIEST APPLICATION DEADLINE _____

Step	School or program	Official date	My deadline	Done
Shortlist programs				☐
Check entry requirements				☐
Book English test				☐
Order transcripts				☐
Ask referees				☐
Draft statement or essay				☐
Submit applications				☐
Pay application fees				☐
Upload documents				☐
Watch for offers				☐
Accept offer and pay deposit				☐
Apply for housing				☐