Application timeline planner

Lay out every step of applying, from shortlist to deposit, with your own deadline for each, working back from the school's dates.

NAME

DATE

TARGET INTAKE

EARLIEST APPLICATION DEADLINE

Step	School or program	Official date	My deadline	Done
Shortlist programs				☐
Check entry requirements				☐
Book English test				☐
Order transcripts				☐
Ask referees				☐
Draft statement or essay				☐
Submit applications				☐
Pay application fees				☐
Upload documents				☐
Watch for offers				☐
Accept offer and pay deposit				☐
Apply for housing				☐